

**Village of Fort Edward
Board of Trustees – Special Meeting
Monday, June 10, 2025, at 5:00 p.m.**

Mayor Traver called the meeting to order at 5:02 p.m.

Roll Call: Trustee Williams, Trustee Carpenter, Trustee Cutler

Absent: Trustee Boucher

Summary

The meeting focused on discussing a change order related to a project, including adjustments to budget allocations and the need for approvals to proceed with financing. Key decisions included approving the change order and authorizing the mayor to submit updated financial figures to the EFC.

Outline

1. Change Order Discussion

- The change order submitted to the village includes previously authorized tasks from 2022, with no new tasks added.
- Adjustments are proposed to zero out completed tasks and reallocate funds, particularly increasing the design fee from \$262,000 to \$400,000 due to project delays and anticipated future costs.

2. Project Budget Overview

- The updated project budget for construction costs has increased from \$3.8 million in 2022 to \$5.45 million in 2025.
- Significant increases were noted for the booster pump station upgrade and tank replacement, with the latter rising from \$1.2 million to almost \$3.3 million.

3. Engineering and Administration Costs

- The total for engineering and administration costs has inflated from \$800,000 in 2022 to approximately \$1.3 million in 2025.
- Some costs, such as grant administration services, may need to be adjusted or removed based on their relevance to the project.

4. Financing and Approval Process

- Approval of the change order and authorization for the mayor to submit updated financial figures to the EFC are required to proceed with project financing.
- The total EFC loan needed is projected to be \$2.99 million, with the overall project budget now estimated at \$6.757 million.

A motion to approve the change order was made by Trustee **Williams**, seconded by Trustee **Carpenter**.
All Ayes. Motion Carried.

RESOLUTION # 7 of 2025-2026

AUTHORIZE THE MAYOR TO SUBMIT UPDATED FINANCIALS TO EFC

Motion by: Trustee Cutler

Seconded by: Trustee Carpenter

Dated: June 10, 2025

WHEREAS, the Fort Edward Village Board has reviewed the project budget with LaBella in a special meeting on June 10, 2025, for water project #18458; and

WHEREAS, the Fort Edward Village Board does hereby authorize the mayor to approve and submit a request to modify the Villages NYS Environmental Facilities Corporation Funding Agreement based on the amended project figures at the meeting for Drinking Water State Revolving Fund project #18458; and

NOW THEREFORE BE IT RESOLVED, this resolution shall take effect immediately.

All Ayes. Motion Carried.

A motion to open the PWEA Contract and authorize the DPW to enter negotiations was made by Trustee **Carpenter**, seconded by Trustee **Williams**.

All Ayes. Motion Carried.

A motion to adjourn was made by Trustee **Carpenter**, seconded by Trustee **Cutler**.

All Ayes. Motion carried.

Respectfully submitted,

Janelle Rose
Village Clerk-Treasurer