

Village of Fort Edward
PLANNING BOARD REGULAR MEETING
October 16, 2018
6:30 pm, Fort Edward Village Hall
(transcribed from notes taken at meeting)

MEETING CALLED TO ORDER AT 6:30PM. ROLL CALL TAKEN. CHAIRMAN ROCHE LED THOSE PRESENT IN THE PLEDGE OF ALLEGIANCE.

Roll Call	Absent	Attorney	Public Attendees	Public Attendees
Bernie Taylor	James Brooks	Mary-Ellen Stockwell	Frank & Betty Burkhardt	11 Notre Dame St.
Tom Roche, Chairman	Dave Armando		Rasheed Bhatti	Spring Motor Inn
Joe Carroll			Greg Van Grouw	Irving Tissue
			Vicki Plude	Fort Edward Library
			Denise Mayer	Fort Edward Library

*Agenda Item

THESE ARE NOT OFFICIALLY ADOPTED MINUTES AND ARE SUBJECT TO BOARD AND STAFF REVISIONS. ANY REVISION WILL APPEAR ON THE FOLLOWING MONTHS MINUTES AND WILL STATE SUCH APPROVAL OF SAID MINUTES.

A motion to **approve** the **September 18, 2018** meeting minutes was made by **B. Taylor**, seconded by **J. Carroll**.
 All Ayes. Motion carried.

PUBLIC HEARING

- SITE PLAN REVIEW**
IRVING CONSUMER PRODUCTS
1 EDDY STREET
TAX MAP NO. 171.14-1-51

A motion to open the public hearing was made by **J. Carroll**, seconded by **B. Taylor** All ayes. Motion carried.

Planning Board secretary noticed the surrounding homeowners as well as the paper for the public hearing. The application was referred to the county for review and was deemed a matter of local concern. There were no public comments or written comments.

Greg Van Grouw presented to the board they will be holding a meeting on Thursday, October 18 with a sign supplier. Should they develop a good relationship with them, they will provide a purchase order this week and get a permit to get things under way. While the order is being processed, they will be pouring the foundation and footer for the sign. By December, and the end of the year, the village will see a majority of Phase III complete.

The board reviewed SEQR Part II – Impact Assessment and determined, based on the information and analysis, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

A motion to close the public hearing was made by **B. Taylor**, seconded by **J. Carroll**. All ayes. Motion carried.

A motion to accept the review of SEQR Part II determining there are no negative impacts was made by **J. Carroll**, seconded by **B. Taylor**.
 All ayes. Motion carried.

There being no further questions from the board, a motion to accept and approve the application from Irving Tissue was made by **B. Taylor**, seconded by **J. Carroll**.
 All ayes. Motion carried

2. SITE PLAN REVIEW
FORT EDWARD FREE LIBRARY
23 EAST STREET
TAX MAP NO. 163.18-1-35

A motion to open the public hearing was made by **J. Carroll**, seconded by **B. Taylor**. All ayes. Motion carried.

Planning Board secretary noticed the surrounding homeowners as well as the paper for the public hearing. The application was referred to the county for review and was deemed a matter of local concern. There were no public comments or written comments.

Applicant told the board that the grant the library applied for was approved and they are ready to move forward with the project.

The board reviewed SEQR Part II – Impact Assessment and determined, based on the information and analysis, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

A motion to close the public hearing was made by **J. Carroll**, seconded by **B. Taylor** All ayes. Motion carried.

A motion to accept the review of SEQR Part II determining there are no negative impacts was made by **B. Taylor**, seconded by **J. Carroll**.

All ayes. Motion carried.

There being no further questions from the board, a motion to accept and approve the application from the Fort Edward Library was made by **B. Taylor**, seconded by **J. Carroll**.

All ayes. Motion carried

3. SITE PLAN REVIEW
FRANK AND BETTY BURKHARDT
11 NOTRE DAME STREET
TAX MAP NO. 171.6-2-45.1

A motion to open the public hearing was made by **B. Taylor**, seconded by **J. Carroll**. All ayes. Motion carried.

Planning Board secretary noticed the surrounding homeowners as well as the paper for the public hearing. The application was referred to the county for review and was deemed a matter of local concern. There were no public comments or written comments.

The board reviewed SEQR Part II – Impact Assessment and determined, based on the information and analysis, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

A motion to close the public hearing was made by **B. Taylor**, seconded by **J. Carroll** All ayes. Motion carried.

A motion to accept the review of SEQR Part II determining there are no negative impacts was made by **J. Carroll**, seconded by **B. Taylor**

All ayes. Motion carried.

There being no further questions from the board, a motion to accept and approve the application from Frank and Betty Burkhardt was made by **J. Carroll**, seconded by **B. Taylor**.

All ayes. Motion carried

4. SITE PLAN REVIEW
RASHEED BHATTI
211-215 BROADWAY
TAX MAP NO. 163.17-2-14

T. Roche Chairman Roche reviewed the minutes from the last meeting and asked the applicant if he had any of the additional information the board requested with him

Applicant No

T. Roche asked the applicant if he was able to locate the CO that was given to Spring Motor Inn for the two upstairs apartments that are currently there.

Applicant stated the CO was valid however he did not physically have it in his possession.

T. Roche Explained to the applicant that the board cannot move forward with a decision until the following items have been added to the application:

1. Certificate of Occupancy for the two upstairs apartments currently in use.
2. Water/Sewer - Chairman Roche gave contact information for both departments to pass along to the engineer for a report to the board.
3. Electrical – formal report from engineer

A motion to table the application for next months meeting, providing the additional information requested by the board was made by **J. Carroll**, seconded by **B. Taylor**

All Ayes. Motion Carried

There being no further business, a motion to adjourn the meeting at 6:55 p.m. was made by **B. Taylor**, seconded by **J. Carroll**. All ayes. Motion carried.

Respectfully Submitted,



Janelle Rose
Planning Board Clerk