

MAYOR TRAVER CALLED THE MEETING TO ORDER AT 7:00 PM AND LED THE PLEDGE OF ALLEGIANCE

Roll Call	Trustee Boucher, Trustee Carpenter, Trustee Cutler, Trustee Williams
Highway	Jeff Caprood
Police	
Code	Dave Armando
Attorney	Matthew Fuller
Water	
Public	Peter C. Amorosi, Janelle Rose, Steve Davie, Jeanie Mullen, Dan Boucher

THESE ARE NOT OFFICIALLY ADOPTED MINUTES AND ARE SUBJECT TO BOARD AND STAFF REVISIONS. ANY REVISIONS WILL APPEAR ON THE FOLLOWING MONTHS MINUTES AND WILL STATE SUCH APPROVAL OF SAID MINUTES.

MINUTES

A MOTION TO ACCEPT THE FOLLOWING MONTHLY MINUTES WAS MADE BY:
 Trustee **Cutler**, SECONDED BY **Trustee Williams**.

All Ayes. Motion Carried.

Approval of Minutes	VB Monthly Meeting- March 7, 2022
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All Ayes. Motion Carried.

REPORTS-

A MOTION TO ACCEPT THE FOLLOWING MONTHLY REPORTS WAS MADE BY:
 Trustee **Carpenter**, SECONDED BY Trustee **Boucher**.

Clerk/Treasurer, Village Justice, Police Chief, Street, Water Department, Code Enforcement.

All Ayes. Motion Carried.

AUDIT OF BILLS

Accept the Audit of Monthly Bills
 MOTION BY Trustee **Cutler**, SECONDED BY Trustee **Williams**.

All Ayes. Motion Carried.

<u>Fund</u>	Abstract # 11	PBA # 11	Comments
General Fund	\$ 6,364.63	\$12,443.32	
Water Fund	\$ 1, 539.71	\$ 6,461.78	

PUBLIC COMMENTS

There were no public comments.

RESOLUTIONS

Resolution 34 of 2021-2022
ORGANIZATIONAL/ANNUAL APPOINTMENTS

Motion by Trustee Carpenter
 Seconded by Trustee Boucher
 Date April 4, 2022

WHEREAS, the Fort Edward Village Board does hereby approve the following appointments for fiscal year 2022-2023

Position	Personnel		Committees	
Acting Village Justice	Vacant	Building Police Recreation Street Water	Williams	Carpenter
Attorney	Matthew F. Fuller, Esq.		Cutler	Carpenter
Bounced Check Fee	\$35.00 cash/money order		Boucher	Williams
Building Inspector	Dave Armando		Williams	Cutler
Code Enforcement	Dave Armando		Carpenter	Boucher
Crossing Guard	Robbin Spofford / Mike Girard			
Crossing Guard	John Malvuccio			
Depository	Glens Falls National Bank			
Deputy Mayor	Peter Williams			
Fair Housing Officer	Janelle Rose			
Fingerprinting- Non-Resident	\$25.00			
Fingerprinting- Resident	No Charge			
Historian	R. Paul McCarty			
Justice Clerk	Michelle Hurlburt			
Mileage Reimbursement	\$0.50/mile			
Newspaper	The Post Star			
Petty Cash, Treasurer	\$ 50.00			
Petty Cash, Justice Court	\$100.00			
Planning / Zoning Clerk	Janelle Rose			
Planning / Zoning Board Members	\$ 25.00/meeting			
Planning / Zoning Board Site Plan	\$ 65.00			
Recreation Director	James Donahue			
Registrar	Aimee Mahoney, Town Clerk			
Tax Search Fee	\$ 25.00			
Village Board Monthly Meeting	First Monday of Month @ 7:00pm			
Water Tap Fee	\$350.00 (+ actual charges)			

ALL AYES. MOTION CARRIED.

Resolution 35 of 2021-2022
PLANNING BOARD & ZONING BOARD OF APPEALS

Motion by Trustee Cutler
 Seconded by Trustee Williams
 Dated April 4, 2022

WHEREAS, the Fort Edward Village Board does hereby appoint the following people to the Zoning Board of Appeals and the term ending dates.

ZONING BOARD OF APPEALS

Tom Roche, Chairman
Joseph Carroll
James Brooks
Bernard Taylor
Dan Boucher

TERM ENDING

04/2025
04/2026
04/2024
04/2026
04/2026

ALL AYES. MOTION CARRIED.

Resolution 36 of 2021-2022

APPOINTMENT OF FULL TIME VILLAGE CLERK-TREASURER AND PART TIME DEPUTY CLERK

Motion By Trustee Carpenter
Seconded By Trustee Cutler
Dated April 4, 2022

WHEREAS the Fort Edward Village Board does hereby appoint Janelle Rose as Full time Fort Edward Village Clerk-Treasurer at an annual rate of \$52,959.97 and

WHEREAS the Fort Edward Village Board does hereby appoint Peter Amorosi as Part time Fort Edward Deputy Clerk at a rate of \$17.66 per hour for 20 + hours per week and

BE IT RESOLVED that a contracted rate for the Clerk and Deputy Clerk will run from June 1, 2022, through May 31, 2023, and

BE IT FURTHER RESOLVED, this resolution shall take effect September 6, 2022

ALL AYES. MOTION CARRIED.

Resolution 37 of 2021-2022

FACILITY USE PERMIT, ADIRONDACK HEALTH INSTITUTE AND RESOURCE FAIR PLANNING COMMITTEE

Motion By Trustee Williams
Seconded By Trustee Cutler
Dated April 4, 2022

WHEREAS, the Fort Edward Village Board does hereby acknowledge receipt of the Facility Use Permit and supporting documentation from the Adirondack Health Institute and Resource Fair Planning Committee; and

NOW THEREFORE BE IT RESOLVED, the Fort Edward Village Board does hereby grant the Adirondack Health Institute and Resource Planning Committee permission to use the Fort Edward Yacht Basin on May 27, 2022, from 2:00 PM – 6:00 PM.

3 AYES, 1 NAY. MOTION CARRIED.

Resolution 38 of 2021-2022

RESIGNATION OF ZONING BOARD MEMBER DENISE MAYER

Motion By Trustee Williams
Seconded By Trustee Cutler
Dated April 4, 2022

WHEREAS, Denise Mayer was re-appointed as a member of the Zoning Board of Appeals on April 8, 2021 by resolution number 38 of 2021-2022; and

WHEREAS, the Fort Edward Village Board does hereby accept the resignation of Ms. Mayer and extends their appreciation to her for her service to the Village of Fort Edward, and

NOW, THEREFORE BE IT RESOLVED, this resignation is effective immediately.

ALL AYES. MOTION CARRIED.

Resolution 39 of 2021-2022

FACILITY USE PERMIT, FORT EDWARD YOUTH SOFTBALL

Motion By Trustee Williams
Seconded By Trustee Boucher
Dated April 4, 2022

WHEREAS, the Fort Edward Village Board does hereby acknowledge receipt of the Facility Use Permit and supporting documentation from the Fort Edward Youth Softball organization; and

NOW THEREFORE BE IT RESOLVED, the Fort Edward Village Board does hereby grant the Fort Edward Youth Softball organization, permission to use the Fort Edward recreation fields located at Mullen Park.

ALL AYES. MOTION CARRIED.

Resolution 40 of 2021-2022

FACILITY USE PERMIT, FE YOUTH BASEBALL ORGANIZATION

Motion By Trustee Carpenter
Seconded By Trustee Boucher
Dated April 4, 2022

WHEREAS, the Fort Edward Village Board does hereby acknowledge receipt of the Facility Use Permit and supporting documentation from the Fort Edward Youth Baseball organization; and

NOW THEREFORE BE IT RESOLVED, the Fort Edward Village Board does hereby grant the Youth Baseball organization, permission to use the Fort Edward baseball field located at the Fort Edward Little League Park and Mullen Park if necessary.

ALL AYES. MOTION CARRIED.

**Resolution 41 of 2021-2022
Adoption of Village Budget for 2022-2023**

Motion By Trustee Cutler
 Seconded By Trustee Boucher
 Dated April 4, 2022

WHEREAS, the Fort Edward Village Board conducted a Public Hearing on **April 4, 2022**, for the purpose of receiving comment regarding the Fort Edward Village Budget for fiscal year beginning **June 1, 2022** and ending **May 31, 2023**, and

NOW THEREFORE BE IT RESOLVED, the Fort Edward Village Board does hereby adopt the Village of Fort Edward Budget for fiscal year **2022-2023** as follows:

GENERAL FUND	2021-2022	2022-2023	Notes
Appropriations	2,366,149.47	2,394,341.48	Total General Fund Appropriations
Less			
REVENUE	\$611,924.00	\$513,950.08	Total General Fund Revenues
SURPLUS	\$100,000.00	\$0.00	Amount Being Used from Surplus/Fund Balance
ADJUSTMENTS	\$2,198.41	\$1,788.18	Information From Washington County Real Property (Special District)
To Be Raised by Taxes	\$1,652,027.06	\$1,878,603.22	Formula =s Appropriations-Revenues-Surplus-Adjustments
Taxable Assessment	\$106,864,980.00	\$125,944,111.00	Info from Wash County Real Property, less Cable Franchise Amt \$35,318.00
	\$106,864.98	\$125,944.11	N10 / 1000 = this value
Tax Rate/Thousand	\$15.45901248	\$14.91616563	To be Raised by Taxes / Taxable Assessment
	3.75158%	-3.63932%	

A roll call vote was taken.

Voting	Position	Ayes	Nays	Abstain	Absent
Matthew Traver	Mayor	_____	_____	_____	_____
Ed Carpenter	Trustee	X	_____	_____	_____
Peter Williams	Trustee	X	_____	_____	_____
David Cutler	Trustee	X	_____	_____	_____
John Boucher, Jr.	Trustee	X	_____	_____	_____

ALL AYES. MOTION CARRIED.

Resolution 42 of 2021-2022

**RESOLUTION INTRODUCING PROPOSED LOCAL LAW
AMENDING CHAPTER 313 OF THE CODE OF THE VILLAGE OF FORT EDWARD TITLED 'VEHICLES AND TRAFFIC'**

Motion By Trustee Cutler
 Seconded By Trustee Williams
 Dated April 4, 2022

WHEREAS, the Board of Trustees of the Village of Fort Edward has authority to regulate parking and vehicular traffic in the Village boundaries pursuant to the Village Law and Vehicle and Traffic Law of the State of New York; and

WHEREAS, the Board has pursued the relocation of the stopping point within the bounds of Broadway/New York State Route 4 at the intersection with East Street and Terminal Lane, for southbound traffic on Broadway/New York State Route 4, to a point northerly of the intersection of Terminal Lane and Broadway/New York State Route 4 such that vehicles would not be queued directly in front of said intersection with Terminal Lane as is the case now; and

WHEREAS NYS DOT has advised that to accomplish the above, Terminal Lane would need to be a “one-way” street; and

WHEREAS, to render Terminal Lane a one-way Street, the Board of Trustees believes, would require a portion of Satterlee Lane to similarly be a “one-way” street, and a local law has been drafted to accomplish this; and

WHEREAS the Village Board wishes to introduce and hold a public hearing concerning the proposed local law.

NOW, THEREFORE BE IT

RESOLVED, that the proposed local law designated Terminal Lane, Terminal Road and a portion of Satterlee Lane as “one-way” streets and therefore amending Chapter 313 of the Code of the Village of Fort Edward is hereby accepted for introduction to the Village Board; and be it further

RESOLVED, that the consideration and proposed adoption of this Local Law is an action under the New York State Environmental Quality Review Act (SEQRA). The Village Board hereby declares that this action is a Type II action pursuant to 6 NYCRR 617.5(33) and the action is hereby precluded from further environmental review: and be it further

RESOLVED, that a public hearing shall be scheduled for the consideration of this proposed local law to be held by the Village Board on May 2, 2022, at ____ p.m. at the Village of Fort Edward Village Hall; and be it further

RESOLVED, that the Village Clerk is direct to post and publish a notice of said public hearing in the _____ at least five (5) days before the public hearing.

RESOLVED, that this resolution shall take effect immediately.

PRESENT:

AYES:

NAYS:

ABSENT:

ALL AYES. MOTION CARRIED.

OTHER BUSINESS

- Dan Boucher mentioned that the lights at the Little League Park have been replaced every year. The Fort Edward Fire Department replaces the bulbs as a training exercise. The heads of the lights are not working and need to be replaced. National Grid is offering a program which may help with the replacement of these. There will be no charge in the wiring, just replacing the heads. The Little League needs permission from the Village to forward past bills (pre-Covid) to them. National Grid would cover 50% of the costs if all the requirements are met. The Village would need three bids to see what the actual costs would be after the 50% match is applied. Since this is Village property, we should be able to use some of the ARPA money to help with this project.
- We received a letter from the Fort Edward Free Library requesting a donation to help with some of the much-needed repairs to the building. It was mentioned that the library should qualify for the CARES act which should help with this. We will check to see if they have applied for this grant.
- The deadline for submitting a proposed plan on how the ARPA funds will be allocated is April 30, 2022. We will submit a plan detailing how and where the money will be used. Mullen Park, the parking lot next to the old One More Grill, and the Fort Edward Little League

Park are some areas that are under consideration.

- We have received signs from the Glens Falls Hospital through a grant sponsored by the Department of Health., We will be placing yield signs throughout the Village. There will be a solar powered sign which will be placed on Broadway across from the Fort Edward High School. A kiosk will be placed near the train station which will highlight local businesses and public restrooms which would be of importance to the people using the bike trail.
- Village Attorney Matt Fuller reported that the sale of Church Street to Irving Tissue should be finalized by the end of the month or the beginning of May.

Motion to adjourn to Executive Session to discuss pending litigation at 8:10 PM by Trustee **Boucher**. SECONDED BY Trustee **Williams**. *ALL AYES. MOTION CARRIED.*

Motion to adjourn from Executive Session at 9:12 PM by Trustee **Cutler**. SECONDED BY Trustee **Carpenter**. *ALL AYES. MOTION CARRIED.*

Motion to adjourn at 9:13 PM by Trustee **Carpenter**. SECONDED BY Trustee **Cutler**. *ALL AYES. MOTION CARRIED.*

Respectfully Submitted,

Peter C. Amorosi, Clerk-Treasurer
April 4, 2022