

Village Board of Trustees
 Regular Meeting
 November 6, 2023

MAYOR TRAVER CALLED THE MEETING TO ORDER AT 7:00 PM AND LED THE PLEDGE OF ALLEGIANCE

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| Roll Call | Trustee Boucher, Trustee Carpenter, Trustee Cutler, Trustee Williams |
| Absent | Matthew Fuller |
| Code | Dave Armando |
| Attorney | |
| Water | |
| Street | Jeff Caprood |
| Clerk | Janelle Rose |
| Public | Kyle Cozzens, Frank Burkhardt, John Huggins, Jim Thatcher |

THESE ARE NOT OFFICIALLY ADOPTED MINUTES AND ARE SUBJECT TO BOARD AND STAFF REVISIONS. ANY REVISIONS WILL APPEAR ON THE FOLLOWING MONTHS MINUTES AND WILL STATE SUCH APPROVAL OF SAID MINUTES.

MINUTES – October 2 , 2023

A MOTION TO ACCEPT THE MONTHLY MINUTES WAS MADE BY:
 Trustee **Carpenter**, SECONDED BY Trustee **Williams**.

All Ayes. Motion Carried.

REPORTS – October 2023

A MOTION TO ACCEPT THE FOLLOWING MONTHLY REPORTS WAS MADE BY:
 Trustee **Cutler**, SECONDED BY Trustee **Williams**.

Clerk/Treasurer, Village Justice, Street, Water Department, Code Enforcement, Sheriff's Report
All Ayes. Motion Carried.

AUDIT OF BILLS

Accept the Audit of Monthly Bills
 MOTION BY Trustee **Williams**, SECONDED BY Trustee **Boucher**.

All Ayes. Motion Carried.

General PBA ~~~~~ \$24,767.85
 General Abstract #6 ~~~~~ \$236,702.02

 Water PBA ~~~~~ \$1,752.43
 Water Fund Abstract #6 ~~~~~ \$10,988.26

NEW BUSINESS

**Resolution 11 of 2023-2024
Resignation of Planning Board member, James Brooks**

Motion by **Trustee Boucher**
Seconded by **Trustee Williams**
Dated: November 6, 2023

WHEREAS, James Brooks was appointed as a member of the Planning Board on April 6, 2015 by resolution number 72 of 2014-2015; and

WHEREAS, the Fort Edward Village Board does hereby accept the resignation of James Brooks and extends their appreciation to him for his service to the Village of Fort Edward; and

NOW, THEREFORE BE IT RESOLVED, this resignation is effective immediately.

ALL AYES. MOTION CARRIED.

**Resolution 12 of 2023-2024
BOND Renewal for Ravo Sweeper**

Motion by **Trustee Carpenter**
Seconded by **Trustee Cutler**
Dated: November 6, 2023

WHEREAS, the Fort Edward Village Board does hereby authorize the issuance of a Bond # 6697801 in the amount of **\$11,120.00** for the purchase of Ravo Sweeper 5l. The bond is due and payable on November 23, 2023 with a renewal interest rate of 2.80 percent.

ALL AYES. MOTION CARRIED

**Resolution 13 of 2023-2024
Approval to add (2) LED lights to existing National Grid poles on Center Street and Canal Street**

Motion by **Trustee Williams**
Seconded by **Trustee Boucher**
Dated: November 6, 2023

WHEREAS, village residents have brought to the attention of the Village Board of Trustees two poles in the village that do not have lights on them and the area is dark; and

WHEREAS, the Village Board of Trustees approve a new light at the end of Center Street, Pole #14 and one in front of 48 Canal Street, Pole # using account number #31538-82102; and

NOW THEREFORE BE IT RESOLVED, this resolution shall take effect immediately.

ALL AYES. MOTION CARRIED.

Resolution 14 of 2023-2024
Authorize rate increase for Crossing Guards

Motion by **Trustee Cutler**
Seconded by **Trustee Boucher**
Dated: November 6, 2023

WHEREAS, the village board of trustees have agreed to increase the rate of pay for the part time crossing guards from the minimum wage of \$14.20/hour to **\$17.50/hour**; and

NOW THEREFORE BE IT RESOLVED, this resolution shall take effect immediately.

ALL AYES. MOTION CARRIED

OTHER BUSINESS

- **Banners over Broadway** – The board reviewed the requests from St. James Church for a banner advertising their Christmas mass as well as the Glens Falls Hospital wanting to put a banner up advertising for cancer pre-screening. The board would like to get more information from GFH first to ensure there is no conflict with the banner for Christmas. Pete Williams suggested they both reach out to Mike Dickinson if they are not sure of the banner material or size. The board suggested having a start and end date for banners to ensure they do not stay up longer than needed. Janelle will call GFH to confirm when they would like the banner up.
- **Doty Property** – Dave Cutler asked the board if they still wanted to move forward with the purchase of the Doty property where originally the new water tower was going to go. Due to the fact that the water project is on hold, they have decided that they would like to purchase it for \$6,000.00 from Jim and Mary Doty to secure a spot in the event the village does purchase a new water tower later on down the road.
- **CT Male Proposal** – Jim Thatcher sent over an email with a proposal to work on funding through TAP (Transportation Alternative Program). This program gets people out and moving via non-vehicular. The junction locks on Canal Street are in need of repair. This program would allow the work to be done and will connect the community to the Empire State Trail by way of walking, biking, running, etc. Jim feels we are a good fit for this program which is 80% Federally funded and 20% locally funded. The program is offering roughly 800-900 thousand dollars through this grant. The due date is January 9th. Jim mentioned that the village has some experience with this grant as it is the same as the East Street project as well as the Safe Routes to School project. The mayor asked if there was other funding out there, like from DOT to fill the gap. 20% local funds on 800 thousand dollars are still a good chunk of change. Dave Cutler expressed that he feels there are some other items that take precedence over this right now.
- **Historic Fort Planning Grant** – KSPE has been doing the engineering for the planning grant for the historic area of Fort Edward. Bills sent to the clerk for this can be forwarded to Jim Thatcher for the drawdown.
- **Kayak Launch** – A revised quote was received from Candock. Pete Williams brought up the meeting he had a while back with BoardSafe representative, Tom Warchol where he stated: “I appreciate the time we took last month visiting the site for the new kayak launch on the Yacht

Basin. We spoke about the limitations for re-grading the area behind the church, which would enable the bulkhead to be placed much lower in elevation and closer to the waterline. We also looked over the area on the other end of the existing wall, but this was next to a sewer pipe and would not be a great location for a paddle launch.

One of our partners is familiar with the Fort Edward area and asked if placing the adaptive launch at Bradley Beach would be an option? Based on the photos that he sent over; this would be an easier installation and would likely allow you to stay within the budget number that we discussed. Please let me know if this project location would be worth discussing in more detail.”

Mayor Traver has questions for Candock regarding the 30ft gangway and if it is ADA compatible before proceeding with making any decisions and moving forward. Dave Cutler will reach out to the Army Corp of Engineers as well. Trustee Williams also mentioned that the Canal Corp is a good resource to reach out to for compatibility issues, if any. Jeff Caprood asked if the launch would be removed in the winter and mayor Traver said it would have to.

- **Winter Parking** – the mayor suggested to Janelle to make warning tags for the same repeat offenders who like to stay parked on the side of the road all the time making it very hard for the DPW to plow and get the streets clean. Once the cards have been made, Janelle can give them to the guys to keep in their trucks and put out on the once who need the reminder now before the snow flies. The ticket will warn them of the parking restrictions for winter and explain that if they do not obey this village law, it will be ticketed or towed or both. Trustee Williams asked if we had a towing company lined up yet.
- **John Huggins, Glens Falls Hospital** – John let the board know that hopefully soon they will see the flashing crossing signs and lights for Broadway in front of the school. John has been working with DOT in which they had to do a traffic study before approving the signals. John says we should see something there soon. John also asked if the two board members, John Boucher and Pete Williams would like to set up a meeting to discuss policies (complete streets) so we can move forward with that project. The idea of having policies in place allows the village to be able to continue getting grant funding from GFH in the future.
- **215 Broadway** – Dave Armando, Code Enforcement had an inspection due at the Springs Motor Inn on Broadway. Dave said it was a positive inspection and meeting with Mr. Bhatti and he feels hopeful that the location will get back to looking as it should. Dave will write up a report for the board and send it along when complete. Dave also asked about the height requirement for the CP Rail bridge over Broadway as he saw a tractor trailer having difficulties. Janelle let the board know that she has called DOT and spoke to them regarding the height not on the bridge and was informed that it was something CP Rail needed to do. Janelle will make a call to CP Rail and DOT to try and get the height painted back on the bridge.
- **Holiday Train** – The mayor reminded the board and public that the holiday train will arrive on Saturday, November 25th at 1:05 pm. Mayor Traver contacted Sheriff Murphy to ensure there would be police coverage to manage the crowd and the parking.
- **National Grid**– Jeff Caprood informed the board and public that National Grid is up on Prospect, Cooper and Grove replacing lines so it may be difficult to get the surface paving done on the problem spots within those three streets.
- **WWIDA** – Mayor Traver announced that the IDA was awarded \$4.9 for a sewer and water line project to enter the dewatering site. The IDA discussed having a tower or holding tank which will slowly fill up, so it does not pull a big draw off our water system. There is also discussion of annexing the property to the village. Out of the 72-acre parcel, only 20% is in the village. The board asked the mayor if there is any responsibilities of the town. The IDA took over the road and bridge. The town

cleans the roadway in. There is not a lot of roadway into the facility. Once the IDA gets tenants in there, it will be healthy tax dollars. They will also be out of district users for our village water so a new contract, guarantees water.

A motion to move to executive session was made by **Trustee Cutler**, seconded by **Trustee Carpenter**.
All ayes. Motion Carried.

Respectfully Submitted,

Janelle M. Rose, Clerk-Treasurer
November 6, 2023

Janelle Rose