

MAYOR TRAVER CALLED THE MEETING TO ORDER AT 7:00PM AND LED THE PLEDGE OF ALLEGIANCE

Roll Call	Trustee Carpenter, Trustee Boucher, Trustee Williams, Mayor Traver
Highway	Jeff Caprood
Police	Justin Derway, Andrew Bluman
Code	Dave Armando
Attorney	Matthew F. Fuller
Public	Jeanie Mullen, Jim Thatcher, Gwen Craig, Joe Malvuccio, John Jones, Lester Losaw, Mary Cunningham, James Buono

THESE ARE NOT OFFICIALLY ADOPTED MINUTES AND ARE SUBJECT TO BOARD AND STAFF REVISIONS. ANY REVISIONS WILL APPEAR ON THE FOLLOWING MONTHS MINUTES AND WILL STATE SUCH APPROVAL OF SAID MINUTES.

MINUTES

A MOTION TO ACCEPT THE MONTHLY MEETING MINUTES FOR THE FOLLOWING DATES WAS MADE BY:
 Trustee **Carpenter**, SECONDED BY Trustee **Boucher**.

Approval of Minutes	VB Monthly Mtg. June 4, 2018	VB Public Hearing 6:30 June 4, 2018	VB Public Hearing 6:45 June 4, 2018
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ALL AYES. MOTION CARRIED.

REPORTS

A MOTION TO ACCEPT THE FOLLOWING MONTHLY REPORTS WAS MADE BY:
 Trustee **Williams**, SECONDED BY Trustee **Carpenter**.

Clerk/Treasurer, Village Justice, Police Chief, Street and Water Department, Groundskeeper, Code Enforcement.

ALL AYES. MOTION CARRIED.

AUDIT OF BILLS

Accept the Audit of Monthly Bills
 MOTION BY Trustee **Carpenter**, SECONDED BY Trustee **Boucher**.

ALL AYES. MOTION CARRIED.

AUDIT OF BILLS	PAY BEFORE AUDIT #2		AUDIT #2	
General Fund	\$ 452.21	General Fund	\$ 22,504.68	Phase IV (Grant ss) \$ 48,161.70
Water Fund	\$ 181.03	Water Fund	\$ 3,697.77	Phase IV Chazen (Cumby's) \$ 255.00
Air Stripper	\$ N/A	Air Stripper	\$ N/A	HUD \$ N/A

AUDIT OF BILLS	PAY BEFORE AUDIT #12AP		AUDIT #12AP	
General Fund	\$ 6,325.62	General Fund	\$ 11,403.49	Phase IV (Grant ss) \$
Water Fund	\$ 1,491.99	Water Fund	\$ 1,485.61	Phase IV (Cumby's) \$
Air Stripper	\$ N/A	Air Stripper	\$ N/A	HUD \$ N/A

RESOLUTIONS

RESOLUTION #09 OF 2018-2019

Phase IV Drawdown #10, from Grant and Cumby's Money

MOTION BY Trustee **Boucher**, SECONDED BY Trustee **Carpenter**, WHICH STATES:

WHEREAS, the above referenced project has incurred project related expenses in the amount of **\$48,416.70** and are broken down as follows:

Chazen*	02/24/18-03/03/18	\$ 255.00	Engineering	paid with Cumberland Farms Money
CT Male	01/01/18-01/27/18	\$ 1,207.00	Grant Admin	paid w/ GRANT Money, Drawdown #10
Contractor	03/26/18-03/30/18	\$46,954.70	Construction	paid w/ GRANT Money, Drawdown #10

NOW THEREFORE BE IT RESOLVED, the Board hereby authorizes the designated Trustees to execute the "Public Infrastructure/Facility Request for Funds" form; and

BE IT FURTHER RESOLVED, the Board directs the Clerk to forward the executed form(s) and appropriate documentation to the NYS Office

of Community Renewal; and

BE IT FURTHER RESOLVED, payment of the Chazen invoice for engineering services in the amount of **\$255.00** will be paid using funds from the Cumberland Farms settlement money the Village received in October 2014.

ALL AYES. MOTION CARRIED.

RESOLUTION #10 OF 2018-2019

Authorizing submission of an application for public infrastructure funding under the NYS Community Development Block Grant (CDBG) Program as part of the 2018 consolidated funding application (CFA) process.

MOTION BY Trustee **Williams**, SECONDED BY Trustee **Carpenter**, WHICH STATES:

WHEREAS, federal and state grants are available under the Consolidated Funding Application (CFA) process administered by New York State to support local community and economic development activities which are undertaken by eligible municipalities; and

WHEREAS, the Village of Fort Edward is eligible to apply for such funding in the 2018 application round; including Program Year 2018 NYS Community Development Block Grant (CDBG) funding to be utilized for needed public infrastructure improvements; and

WHEREAS, the Village continues to implement priority water distribution improvement projects recommended under its Water Line Capital Plan created in 2009, including the replacement of nearly 9,000 linear feet of undersized and corroded water mains and dysfunctional hydrants to facilitate private residential and commercial investments and upgrade water quality and fire safety within neighborhoods targeted for revitalization; and

WHEREAS, the Village is also working with the Washington County Sewer District (WCSD) to undertake sewer main replacement and storm water separation projects in the same project areas as the above-referenced Water Line Capital Plan in order to replace all substandard public infrastructure at the same time and to maximize benefits to residents and local businesses; and

WHEREAS, the Board of Trustees has determined that 2018 funding should be used to continue to support local infrastructure (water distribution, sanitary sewer, and storm water upgrades) in eligible lower income neighborhoods within the Village, and particularly the McCrear Street Neighborhood that has also received partial funding for sewer line relocation and replacement work through the WCSD and is targeted by the Village and the Sewer District for extensive infrastructure improvements, in conjunction with economic development, downtown, and neighborhood revitalization priorities recommended by the Village Master Plan and the Capital Region Economic Development Council Strategic Plan; and

WHEREAS, this proposal has been considered at a Public Hearing conducted by the Village Board of Trustees on June 4, 2018; now therefore

BE IT RESOLVED, the Mayor is authorized to sign and submit the NYS CDBG and any other application materials for consideration in the 2018 Consolidated Funding Application; and

BE IT FURTHER RESOLVED, the Mayor is authorized to sign all agreements, certifications, and other documents required to complete the application and to accept the CDBG award administer the water infrastructure work that is proposed for this funding if awarded.

ALL AYES. MOTION CARRIED.

RESOLUTION #11 OF 2018-2019

Appointment of part time acting Clerk-Treasurer

MOTION BY Trustee **Williams**, SECONDED BY Trustee **Carpenter**, WHICH STATES:

WHEREAS, Liann Lyons has resigned on June 15, 2018 as Clerk Treasurer of the Village of Fort Edward; and now

THEREFORE, BE IT RESOLVED, the Fort Edward Village Board does hereby appoint Patricia Ives to the position of part-time Clerk-Treasurer effective June 18, 2018 at a rate of \$27.86 per hour.

This resolution shall take effect immediately.

ALL AYES. MOTION CARRIED.

RESOLUTION #12 OF 2018-2019

2018-2019 Village Tax Bill correction

MOTION BY Trustee **Williams**, SECONDED BY Trustee **Carpenter**, WHICH STATES:

WHEREAS, the tax bill issued to Bryan and Jean Etu, 11 Thornwood Drive, Fort Edward, in the amount of \$328.67, and had a relieved water rent in the amount of \$188.10, and

WHEREAS, this bill had a relieved water rent in the amount of \$188.10, this water relevy was inaccurately added to the tax for this property, and now

THEREFORE, BE IT RESOLVED, a new tax will be issued to Bryan and Jean Etu in the amount of \$140.57.

ALL AYES. MOTION CARRIED.

RESOLUTION #13 OF 2018-2019

Appointment of Fair Housing Officer

MOTION BY Trustee **Carpenter**, SECONDED BY Trustee **Boucher**, WHICH STATES:

WHEREAS, federal grant funding under the NYS Community Development Block Grant (CDBG) Program and provided by the U.S. Department of Housing and Urban Development (HUD) is periodically awarded to the Village of Fort Edward through the New York State Office of Community Renewal to support local housing and community development activities; and

WHEREAS, the Village of Fort Edward has enacted a Fair Housing Law and follows all federal requirements regarding the provision and affirmative promotion of Fair Housing with respect to activities funded through the NYS Community Development Block Grant (CDBG) Program and all other applicable federal funding programs;

THEREFORE, BE IT RESOLVED, the Mayor is authorized to appoint Janelle Rose, the Deputy Clerk, as the Acting Fair Housing Officer for the Village of Fort Edward, effective immediately.

ALL AYES. MOTION CARRIED.

RESOLUTION #14 OF 2018-2019

Authorizing contractor's application for final payment upon completion of SRTS Project (Safe Routes to School)

MOTION BY Trustee **Boucher**, SECONDED BY Trustee **Williams**, WHICH STATES:

WHEREAS, MJ Engineering provided documentation for Application (003) and Certificate for payment; and

WHEREAS, the Village of Fort Edward is responsible for their share of \$14,483.97 which is the final payment for SRTS project; and

WHEREAS, the project staying under the original contract sum leaves a remaining contract balance in the amount of \$41,988.42; and

BE IT RESOLVED, the Village of Fort Edward will not be billed in the future for any additional or leftover work for SRTS; and

BE IT FURTHER RESOLVED, the Mayor is authorized to sign and submit the AIA Document as completion of the SRTS Project

ALL AYES. MOTION CARRIED.

PUBLIC COMMENTS

JACK JONES

4 Summit Street

Jack explained the reason for his attendance was to bring to the board a major issue with the house next to him which is on the corner of Broadway and Summit Street. This property is owned by MW Properties in Moreau. The garage is deteriorating and he has been trying to maintain it for quite some time now. He is on a fixed income being retired and he just cannot do it any longer financially. The roof is caving in and is a hazard and the property is no longer an asset to the village. Jack brought pictures to show the board the deterioration.

Dave, code enforcement will send a letter of Order to Remedy and give him until July 23, 2018 to begin to show he is making an effort to fix this problem.

MARY CUNNINGHAM

15 Moon Street

13 East Street - Mary asked about the One More Grill and what is going to happen to it. Mayor Traver explained that he honestly is not sure what to give her for an answer until he speaks to the owner. Dave Armando explained that there is asbestos and the owner was ordered to board the property up until it is either fixed up or torn down. The mayor will sit down with the attorney and code enforcement and discuss further how to proceed.

Moon Street – Empty house full of cats and wants to know if there is anything the village can do about stray cats. Mayor Traver explained that

we have no protocol to remove stray cats from the village.

140 Broadway – Mary asked if building is bank owned. Mayor Traver explained that the bank does not have ownership yet, however when it does sell, the village has a lien on the property for the repairs done in 2017 and we will re-coop our money at some point.

JAMES BUONO

Potentia Management Group

James is from a company hired out by National Grid. He prepared a proposal to switch some lighting around the village to LED. James provided the board with a copy of the proposal for further review.

OTHER BUSINESS

140 BROADWAY/CHAZEN

Spoke to Mike Clark on June 29th. Contractor assured him they would be by the building within two weeks to seal the roof corner.

PHASE V

Jim Thatcher touched a little on this subject regarding himself and the Mayor calling OCR. Jim feels the village should be able to request 1 million for the CDBG water line project as it is a 5 million project overall. MMF asked if there would be a meeting with all agencies to discuss. Jim stated that Joe Brilling is sending out a mass email to get the ball rolling.

MARKETPLACE/CT MALE

Jim stated that the Dept of State approved the budget amendment for the marketplace reimbursement. This is still on his list to do.

PHASE IV

CT Male has not yet seen a final Pay Application certified by Chazen for the Phase IV Project. If the contractor is over the original grant budget amount due to the various change orders and adjustments, there is potential room in the administration budget line to shift unobligated funds to construction and/or engineering to account for some of the overages with these separate costs.

CABLE FRANCHISE

The board set a public hearing to review the Cable Franchise agreement with Charter Communications for Monday, August 6 at 6:30 p.m.

CANAL STREET MARKETPLACE

Trustee Williams will draft a policy regarding usage limitations after consulting with attorney.

AIR STRIPPER- CONTRACT FOR USE OF BUILDING

Attorney Fuller has prepared a draft agreement along with markups. The board needs to discuss the generator provision as well as rent. Mayor asked John Miller to get in contact with Paul from O'Brien & Gere.

LAKES TO LOCKS

Mayor Traver informed the board that Janet Kennedy contacted him via email thanking him for attending the Lakes to Locks board meeting. Janet requested a letter of support or resolution from the village in support of two grant applications they plan to submit for the 2018 CFA grant program. Janet sent a draft letter, and if the board agrees to support the project, Mayor Traver can sign and send off to Janet.

Motion to accept and support the program made by Trustee **Williams**, seconded by Trustee **Carpenter**. All ayes. Motion carried

A motion to set a public hearing for the Cable Franchise for Monday, August 6, 2018 at 6:30 pm for was made by Trustee **Williams**, seconded by Trustee **Carpenter**. All ayes. Motion carried.

A motion to adjourn to executive session at 8:45 pm to discuss Police department staffing, was made by Trustee **Williams**, seconded by Trustee **Carpenter**. All ayes. Motion carried.

A motion to adjourn out of executive session at **9:05 pm** was made by Trustee **Carpenter**, seconded by Trustee **Williams**.

There being no further business, a motion to adjourn the meeting at **9:06 pm** was made by Trustee **Carpenter**, seconded by Trustee **Boucher**. All ayes. Motion carried.

Respectfully Submitted,

Janelle Rose Dated: July 5, 2018