

**Village Board of Trustees
Special Meeting
Tuesday, July 31, 2017**

MAYOR TRAVER CALLED THE MEETING TO ORDER AT 4:10PM.

Roll Call	Trustee Williams	Trustee Carpenter	Trustee Conlon	Mayor Traver
Attorney	N/A			
Public	N/A			

**NEW BUSINESS
RESOLUTIONS**

RESOLUTION #24 OF 2017-2018

ACCEPT SCADA QUOTE

MOTION BY **TRUSTEE CARPENTER**, SECONDED BY **TRUSTEE CONLON**, WHICH STATES:

WHEREAS, the village Water Department utilizes a SCADA (Supervisory Control and Data Acquisition) to operate the water treatment plant; and

WHEREAS, a virtual machine has been previously installed and this installation has extended the usefulness of the SCADA system, and in turn, the life of the water plant. This virtual machine runs the same software on a new computer; and

WHEREAS, Control System Integration, LLC is the vendor contracted to service, update and maintain this the SCADA system and on July 19, 2017 they submitted an updated quote recommending additional upgrades to the SCADA system to further extend its life cycle; and

NOW, THEREFORE BE IT RESOLVED, that the Village Board of Trustees does hereby authorize Control Systems Integration to carry out work as outlined in quotation # VOFE SCADA REV1 in the amount of \$25,580; and

BE IT FURTHER RESOLVED, the Village Board of Trustees accepts the payment terms as outline in said quote and authorizes the Clerk/Treasurer to issue pre-payment according to the terms.

ALL AYES. MOTION CARRIED.

RESOLUTION #25 OF 2017-2018

MAINTENANCE OF PAVERS ON BROADWAY

MOTION BY **TRUSTEE WILLIAMS**, SECONDED BY **TRUSTEE CONLON**, WHICH STATES:

WHEREAS, during the reconstruction project along Route 4, the State of New York installed decorative pavers, specifically on Broadway, from the railroad tracks to the canal bridge on lower Broadway; and

WHEREAS, the beautification completed in this corridor has enhanced Broadway and made a positive impact on the community, the maintenance of weeds and overgrowth on the pavers has become a time consuming effort for the Street department; and

WHEREAS, Triple G Lawn Fertilization is a registered business with the State of New York, registration number 14294 and on July 27, 2017, provided a quote to address this issue using the herbicide known as Roundup which is an EPA authorized chemical with a registration number 71995-40; and

NOW, THEREFORE BE IT RESOLVED, that the Village Board of Trustees does hereby authorize Triple G. Lawn Fertilization to carry out work as outlined in estimate # 581 in the amount of \$665.00; and

BE IT FURTHER RESOLVED, this resolution will take effect immediately.

ALL AYES. MOTION CARRIED.

BOARD DISUCUSSION

MAINTENANCE OF PAVERS ON BROADWAY

Currently the Street Department is sending out two guys, twice a week to maintain the weeds growing into the pavers on Broadway. While this needs to be done, the maintenance is time consuming and consistent. Triple G Lawn Fertilization submitted a quote to treat the pavers with an herbicide. The board discussed, agreeing to try this once to see what kind of impact it has on the overgrowth.

SCADA UPGRADE

The Board discussed the quote submitted by Control Systems Integration that specifically outlined upgrades to the SCADA system at the water plant. After a brief discussion the board moved to authorize said updates as outlined in QUOTATION: VOFE SCADA Rev. 1.

ALBANY SYMPHONY PROPOSAL

Recently the Albany Symphony reached out to the village to see if the community would like to be included in a series of free orchestral concerts and events. The Symphony has submitted a CFA to the State of New York, proposing to partner with seven storied communities to create and perform newly commissioned works during the July 4th week, starting high in the Adirondack Park and traveling through the Upper Hudson Valley, highlighting the past, present, and future of North Creek, Fort Edward, Schuylerville, Albany/Troy, Hudson Catskill and Kingston. This type of offering has the possibility to draw over 1,000 people to the village. The board discussed the importance of incorporating the community in such an event.

114 FORT EDWARD ROAD

Mayor Traver updated the board on the additional fees for the water tap at 114 Fort Edward Road. The board discussed this highlighting the importance of moving forward with a more comprehensive outline of fees and charges associated with services offered by the water department. Based on a communication issue between the village and the contractor, a motion to amend the invoice from \$1,388.67 to \$700.00 was made by Trustee Williams, seconded by Trustee Carpenter. All ayes. Motion carried.

In addition, the board discussed the need for employees to get their Class D licenses; there is money allotted for this in the current budget.

HEALTH INSURANCE

The annual renewal for the village health insurance policy is September 1st. BlueShield of Northeastern New York has submitted the updated rates, showing 9.3% increase. After a brief discussion, the board agreed to move forward with the renewal as outlined and offered by the carrier. The Clerk will work with Capital Financial to initiate the renewal process.

MARKETPLACE

Triple G Lawn Fertilization has been working on maintaining the fertilization of the lawn. The Marketplace manager, Mike Dickinson, has agreed to lay seed specifically made for high traffic areas. The board discussed and agreed to rent the machine and purchase the seed. Mike Dickinson will work with the street department on the purchase of product and he will also lay the seed.

ENGINEERING

38 McCrea Street- Chazen is working on a proposal to rectify the situation from the June 30, 2017 rain storm that revealed the remains of an underground reservoir.

Drifting Ridge- There is a stormwater retention pond in Drifting Ridge that is backing up with water and runoff debris that has the potential to impact surrounding lands. Sean Doty from Chazen Engineering, along with Matthew Fuller, village attorney, the Mayor and Street Department visited the site and assessed the situation. In order to remedy the issue, this will need to be a collaborative effort between Larry Clute, the owner of the subdivision, the Sewer Department and the Village.

WATER RATES

Discussion on Current Water Rates- Chazen is working on assessing information as it pertains to water usage in the village. A previous assessment, along with the current preliminary data indicate the village needs to increase water rates. The last time water rates were raised was several years ago. A discussion was held on how previous rate changes were handled and the time frame necessary to potentially make a change prior to the October 1st billing cycle.

RESERVOIR PROPERTY

The board also discussed dumping of household items and junk at the Reservoir property near the village gate that has been driven over. The village received a call in regards to mattresses and chairs piling up by where the gate was. The DPW assessed the situation along with the Water department. There is about four (4) truckloads of garbage that needs to be removed. The Saratoga County Sheriff's department was called and a police report was filed.

STANDARD WORKDAY REPORTING

A reminder was given to both Mayor Traver and Trustee Carpenter to continue working on their monthly calendars to be used to update their Standard Workday Reporting to NYSLRS.

STREET DEPARTMENT

The sidewalks being replaced on Prospect are almost done. The amount of rain this month has delayed the project. In addition, two additional homeowners decided at the last minute to participate in the project. The Sewer department did work in the area of upper McIntyre Street. After some discussion between the Village and the Sewer district, there are no concerns pertaining to their work. Mayor Traver

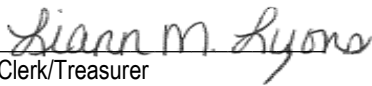
updated the Board on the contract negotiations with the DPW department. The Board discussed and directed the Mayor to follow up with a response to the proposal.

OTHER

Mayor Traver received a call from Guy Savio is the owner of ALL in Glass Studios Too in Queensbury. His company took out the stained glass windows from the old Methodist Church on Broadway that was demolished in December 2016. Mayor Traver said he was going to follow up with Mr. Savio to see what ideas he has for the potential reuse of the stained glass.

There being no further business, a motion to close the meeting at 5:50pm was made by **Trustee Carpenter**, seconded by **Trustee Williams**. All ayes. Motion Carried.

Respectfully Submitted,


Clerk/Treasurer

Dated: August 1, 2017