

**Village Board of Trustees  
Regular Meeting  
Monday, December 4, 2017**

**MAYOR TRAVER CALLED THE MEETING TO ORDER AT 7:00PM. AFTER ROLL CALL MAYOR TRAVER LED THOSE PRESENT IN THE PLEDGE OF ALLEGIANCE.**

<b>Roll Call</b>	Trustee Williams	Trustee Carpenter	Trustee Conlon	Mayor Traver
<b>Highway</b>	Bryan Etu	Jeff Caprood		
<b>Police</b>	Justin Derway			
<b>Code</b>	Dave Armando			
<b>Attorney</b>	Matthew F. Fuller			
<b>Public</b>	Jim Thatcher, CT Male	Lisa Graham (PH only)	Suzanne Phillips (PH only)	Callie Ginter (Post Star)

**THESE ARE NOT OFFICIALLY ADOPTED MINUTES AND ARE SUBJECT TO BOARD AND STAFF REVISIONS. ANY REVISION WILL APPEAR ON THE FOLLOWING MONTHS MINUTES AND WILL STATE SUCH APPROVAL OF SAID MINUTES.**

**MINUTES**

A MOTION TO ACCEPT THE MONTHLY MEETING MINUTES FOR THE FOLLOWING DATES WAS MADE BY **TRUSTEE CARPENTER**, SECONDED BY **TRUSTEE CONLON**.

- Workshop, Village Board, November 6, 2017
- Monthly VB Meeting, November 6, 2017
- Special VB Meeting, November 27, 2017

*ALL AYES. MOTION CARRIED.*

**REPORTS**

A MOTION TO ACCEPT THE FOLLOWING MONTHLY REPORTS WAS MADE BY **TRUSTEE CONLON**, SECONDED BY **TRUSTEE CARPENTER**. Clerk/Treasurer, Code Enforcement, Highway, Groundskeeper, Police Chief, Water Superintendent and Justice Court.

*ALL AYES. MOTION CARRIED.*

**RESOLUTIONS**

RESOLUTION #55 OF 2017-2018

UNPAID VILLAGE TAXES FOR THE FISCAL YEAR OF 2017-2018

MOTION BY **TRUSTEE CARPENTER**, SECONDED BY **TRUSTEE CONLON**, WHICH STATES:

**WHEREAS**, §1442 of the New York State Real Property Tax Law allows for unpaid Village Taxes to be turned over to the Washington County Treasurer by November 15, 2017, and

**WHEREAS**, the County Treasurer’s office accepted payment of unpaid Village Taxes until November 30, 2017, and any further unpaid Village Taxes will be relieved upon the 2017 Town/County tax bills; and

**NOW, THEREFORE BE IT RESOLVED**, that the Clerk-Treasurer has sent to the Washington County Treasurer the 2017-2018 unpaid Village Taxes to be relieved on the 2018 Town/County tax bills in the amount of **\$589,256.56** and the County will make the Village whole on April 1, 2018.

*ALL AYES. MOTION CARRIED.*

RESOLUTION #56 OF 2017-2018

BOND ANTICIPATION NOTE RENEWAL FOR THE HIGHWAY EQUIPMENT PURCHASE

MOTION BY **TRUSTEE WILLIAMS**, SECONDED BY **TRUSTEE CARPENTER**, WHICH STATES:

**WHEREAS**, the Fort Edward Village Board does hereby authorize the issuance of a Bond Anticipation Renewal Note in the amount of **\$31,573.20** for the **HIGHWAY EQUIPMENT PURCHASE PROJECT** within the Village of Fort Edward. The note was due and payable on November 23, 2017 with a renewal interest rate of 2.41 percent.

*ALL AYES. MOTION CARRIED.*

RESOLUTION #57 OF 2017-2018

DRAWDOWN REQUEST #5\*, SAFE ROUTES TO SCHOOL PROJECT, PIN #1758.58

MOTION BY **TRUSTEE CARPENTER**, SECONDED BY **TRUSTEE WILLIAMS**, WHICH STATES:

\* State renumbered drawdowns by combining previous requests. Notes in the SRTS file.

**WHEREAS**, MJ Engineering has submitted a drawdown request in the amount of \$48,780.00 for the above referenced project for the coverage period of September 9, 2017 to October 20, 2017; and

**NOW THEREFORE BE IT RESOLVED**, the Board hereby authorizes Mayor Traver to execute documents for said Drawdown request #5; and

**BE IT FURTHER RESOLVED**, the Board directs the Clerk to forward the executed form(s) and appropriate documentation to NYS DOT for review, approval and payment.

ALL AYES. MOTION CARRIED.

RESOLUTION #58 OF 2017-2018

AUTHORIZATION TO RENT 11 LINCOLN AVENUE, TAX MAP NO. 163.18-3-50

MOTION BY **TRUSTEE WILLIAMS**, SECONDED BY **TRUSTEE CONLON**, WHICH STATES:

**WHEREAS**, the DPW department is required to salt, sand and plow village roads during inclement weather; and

**WHEREAS**, the Department is no longer able to share the salt storage site with the Town of Fort Edward, therefore the Village must make alternate arrangements to store material for the winter season, and

**NOW THEREFORE BE IT RESOLVED**, the Board of Trustees does hereby authorize Mayor Traver to execute a lease agreement with Trep Holdings, LLC to rent a portion of the building located at 11 Lincoln Avenue, tax map number 163.18-3-50 at a cost of \$500.00/month; and

**BE IT FURTHER RESOLVED**, that the Clerk/Treasurer is hereby authorized to remit the December 2017 rent payment; and

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately.

ALL AYES. MOTION CARRIED.

RESOLUTION #59 OF 2017-2018

AWARD DEMOLITION CONTRACT FOR 13 WASHINGTON STREET, TAX MAP NO. 163.18-1-21

MOTION BY **TRUSTEE CARPENTER**, SECONDED BY **TRUSTEE CONLON**, WHICH STATES:

**WHEREAS**, on May 30, 2017 under Resolution 88 of 2016-2017, the Village authorized the purchase of 13 Washington Street, tax map number 163.18-1-21, from Wells Fargo; and

**WHEREAS**, the Village solicited demolition quotes from three companies and the results of the quotes submitted are as follows:

<u>Company Name</u>	<u>Amount</u>
Zeyna Properties, LLC	\$13,900.00
Charles Friedman Excavating, INC	\$19,000.00
C&C Unlimited, INC	\$29,494.00

**NOW, THEREFORE BE IT RESOLVED**, that the Village Board of Trustees does hereby award the demolition contract to Zeyna Properties, LLC, at an amount not to exceed **\$13,900.00** and further authorizes Mayor Traver to execute any and all documents relative to the above referenced demolition contract.

ALL AYES. MOTION CARRIED.

RESOLUTION #60 OF 2017-2018

TO AUTHORIZE & SUPPORT AN APPLICATION FOR RESTORE NY- ROUND 5

MOTION BY **TRUSTEE WILLIAMS**, SECONDED BY **TRUSTEE CONLON**, WHICH STATES:

**WHEREAS**, the Village of Fort Edward is eligible to apply for grant funding under Round 5 of the Restore NY Communities Initiative, and

**WHEREAS**, the Board of Trustees has considered proposals that could qualify for funding under that program and selected a high priority project that is ready for funding to be included in a Round 5 application that will be submitted to the Empire State Development Corporation (ESDC), as follows:

To facilitate the redevelopment of 62 Canal Street and 50 East Street within the "Depot District" part of the Village and strategically located between the Route 4 Broadway Corridor and the historic Amtrak Station on East Street, and adjacent to recent redevelopment projects including the Canal Street Marketplace and the Fort Edward-Kingsbury Health Center. The primary objective of the Project is to promote property reuse and redevelopment of one or both of these deteriorated parcels in order to attract new commercial and residential investment to the Village, provide pedestrian connections between the Broadway downtown corridor and the historic Train Station on East Street, and encourage additional community revitalization and property investments within the downtown and adjacent Depot District.

**WHEREAS**, this Project is consistent with local revitalization and land use plans, including the Downtown Renaissance Brownfield Opportunity Area (BOA) Plan and the Village of Fort Edward Master Plan, as well as downtown revitalization goals summarized in the Capital Region Economic Development Council's Strategic Plan; the proposed public financing support is appropriate for this Project to generate additional redevelopment interest in the above-referenced properties; and this proposal will facilitate effective and efficient use of the available public resources so as to preserve and utilize existing infrastructure and promote economic development activities that will attract, create, and sustain new jobs, business expansion, and residential investments within the Village of Fort Edward, and

**WHEREAS**, this Project and the Property Assessment List were the subject of a Public Hearing held on December 4, 2017, and the Public Hearing Notice and Property Assessment List were published for three consecutive days in *The Post-Star*, the official newspaper of the Village of Fort Edward; now, therefore be it

**RESOLVED**, the Village Board will sponsor an application for Restore NY Round 5 funding for "The Depot District Corridor Development Project" as described above, and it will administer that grant (if awarded) in compliance with all applicable rules and regulations established by ESDC; and, be it further

**RESOLVED**, the Village Mayor is authorized to sign the application and any agreements required by ESDC to accept grant financing that results from that application; and, be it further

**RESOLVED**, the Village of Fort Edward will ensure the minimum required 10% match of the Restore NY funding to be provided through local funding and/or in-kind services contributed to the eligible Project Costs and incurred after April 2017.

ALL AYES. MOTION CARRIED.

**AUDIT OF BILLS**

ACCEPT THE AUDIT OF MONTHLY BILLS

MOTION BY TRUSTEE WILLIAMS, SECONDED BY TRUSTEE CONLON:

PAY BEFORE AUDIT #5		AUDIT #5		*RETIREMENT	
General Fund	\$ 7,738.46	General Fund	\$ 211,452.77*	General: PD	\$ 61,108.00
Water Fund	\$ 1,695.26	Water Fund	\$ 29,179.59	General: ERS	\$ 58,586.21
Air Stripper	\$ 531.26	Air Stripper	\$ 800.00	Water Fund	\$ 16,493.79
	\$	Phase IV	\$ 6,477.96		
		HUD	82.53		

**OTHER BUSINESS**

SAFE ROUTES TO SCHOOL (SRTS)

Mayor Traver updated the Board on the SRTS project. MJ Engineering and NYSDOT walked the project area and other than the small sections of uncompleted sidewalk on both sides of Marion Street, the State was pleased and signed off on the project. MJ Engineering, the Village and the Contractor walked the project area to review the completed work. A portion of the contractor's money will be retained until the spring until final site beautification is complete. Mayor Traver executed the Final Acceptance form.

PHASE IV/WATER AND SEWER LINE REPLACEMENT

Mayor Traver updated the Board saying that the curb was cut back in front of 13 Washington Street; then read a project update from Mike Clark as follows:

- American Evergreen has completed the following within the project area, except for Liberty Street.
- New sanitary sewer, storm sewer and water main have been installed in Spruce, Washington and Keating streets. All new utilities are in service.
- New asphalt paving is in place on these (again, exception Liberty). This includes binder AND top course placed to the end of Keating.
- All manhole covers and storm grates are at grade and ready for snowplowing.
- New concrete curb is in place in the project area described above.
- A significant amount of new sidewalk has already been placed. The remaining sidewalk concrete will be poured tomorrow and Wednesday morning.
- Driveway aprons are being completed today and tomorrow.
- Top soil placement behind the curbs will be completed Wednesday-Thursday. Mulching will follow. General site cleaning will also follow this week.
- The contractor will like move off site by the end of this week for a winter shutdown.

There is an issue on Spruce Street with the curb in front of vacant property owned by Charlie Pidgeon. Mayor Traver stated this will be addressed, possibly in the spring

#### 140 BROADWAY/CHAZEN, MIKE CLARK, PE

Mayor Traver updated the Board. Mike Clark sent the following update:

- R&B Construction has executed the agreement with the Village for this work.
- Equipment has been moved onsite.
- The contractor stated that they would begin to set necessary scaffolding today, and to place tarping to contain overspray.
- Weather permitting, they may begin with the shotcrete/gunite work tomorrow.
- Project duration is likely 2 to 2 ½ weeks, as per my discussion with R&B Construction.

#### STREET/NOTRE DAME STREET

Paving is complete. Peckham's walked the project area with DPW again last week.

#### SALT STORAGE, 11 LINCOLN AVENUE

The Board discussed the option to rent a portion of the building at 11 Lincoln Avenue. Attorney Fuller stated that he reviewed the contract and the only change was to the due date so it's consistent with the village's billing cycle. A brief discussion was held. (see Resolution 58 above)

#### KING EDWARD KNOLLS PUMP HOUSE

Continuing the discussion from last month, Roofmasters made a site visit to the Pump House and provided a verbal quote of \$6,200 to make the necessary repairs. Mayor Traver said this would need to go through the procurement process and asked the department to get two additional quotes).

#### DPW TRUCK REPAIRS

The 2011 Ford Pickup, F350 is in the shop needing significant repairs. Saunders auto shop is currently working on the vehicle.

#### 13 WASHINGTON STREET

The Village solicited demolition quotes from three vendors for the demolition and removal of debris at 13 Washington Street. A discussion was held. (see Resolution #59 above)

#### GENERAL ELECTRIC REARDON BROOK AIR STRIPPER

On October 12, 2017 the Village sent a certified/return receipt termination of service letter to General Electric. On December 4<sup>th</sup> at 12:30, Mayor Traver, John Miller, Water Superintendent, John Uruskyj, General Electric and Paul Hare, O'Brien and Gere meet to discuss the Air Stripper contract between General Electric and the Village of Fort Edward. Mayor Traver updated the Board on this initial meeting.

#### CABLE FRANCHISE CONTRACTS

Clerk Lyons updated the Board that Kevin Egan, Spectrum, called today to say that the cable franchise renewal contract is with their legal department and that he will forward the comments and feedback within the next couple of weeks.

### UPDATES

#### 5 MCKIE STREET FIRE

Mayor Traver and the Trustees thanked the Police Department for their work in solving the suspicious fire at 5 McKie Street. The arson fire was also connected to several open burglary cases.

#### 215 BROADWAY

Mayor Traver asked D. Armando for an update on 215 Broadway. D. Armando told the board that the owner initially began lot clearing without a permit from the village. A stop work order was issued, however, the owner was required to clear out the brush because it was a fire hazard. This property extends all the way back to Marion Street where the zoning changes from commercial to residential. D. Armando said that he has told the owner that no further work can be done onsite until the Planning Board has reviewed a stamped set of engineered plans (that address water runoff, stormwater management, etc.).

#### CODE ISSUES

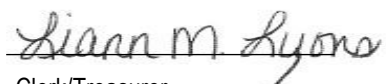
180 Broadway- The owner has received a letter from Code Enforcement stating he is to take down the plastic wrap enclosing the porch. Owner has yet to comply. Mayor Traver directed Code Enforcement to follow up accordingly to ensure compliance.

98 East Street- Code Enforcement was asked to follow up with 98 East Street in regards to junk piling up on the property.

There being no further business, at 7:47pm, a motion to close the meeting was made by **Trustee Carpenter**, seconded by **Trustee Conlon**.

All ayes. Motion carried.

Respectfully Submitted,

Handwritten signature of Liann M. Lyons in cursive script.

Clerk/Treasurer

Dated: November 9, 2017