

**Village Board of Trustees  
Regular Meeting  
Tuesday, August 1, 2016**

**MAYOR TRAVER CALLED THE MEETING TO ORDER AT 7:00PM**

<b>Roll Call</b>	Trustee Conlon	Trustee Williams	Trustee DeVoe	Trustee Carpenter
<b>Highway</b>	Brodie Etu	Tom Wolf	Jeff Caprood	
<b>Police</b>	Chief Derway			
<b>Code</b>	Dave Armando			
<b>Attorney</b>	MaryEllen Stockwell			
<b>Public</b>	Jeanie Mullen	Brenda Freeborn	Patrick Freeborn	Cathy Rae

MAYOR TRAVER LED THOSE PRESENT IN THE PLEDGE OF ALLEGIANCE.

**MINUTES**

A motion to accept the monthly meeting minutes for the following dates was made by Trustee DeVoe, seconded by Trustee Conlon.

Monthly Meeting        July 5, 2016  
Special meeting        July 5, 2016

**All ayes. Motion carried.**

**REPORTS**

A motion to accept the following monthly reports was made by Trustee Carpenter, seconded by Trustee Conlon. Clerk/Treasurer, Village Justice, Code Enforcement, Highway, Groundskeeper, Police Chief, Water Superintendent.

**All ayes. Motion carried.**

- Bradley Calls    Mayor Traver asked about all of the police calls to answer alarms on Bradley. Chief Derway answered saying that the workers at the pool have been having a difficult time disarming the alarm.
- Liberty Street    The Board asked for an update in regards to the ongoing issues on Liberty Street. Chief Derway said several of the property owners have been contacted. Michelle Stimpson indicated she would be starting the eviction process for the tenants renting her home. Trustee DeVoe said that there continues to be a lot of issues on that street. The home at 11-13 Liberty is the source of a lot of complaints. Attorney Stockwell said that the village can follow up with the owner of the property.
- 15 King Street    Chief Derway said that the department has been working with code enforcement to address the issues on King Street. Trustee Carpenter asked about the illegal fence that was put up this weekend. Dave Armando stated that he would follow up with the owners.

**RESOLUTIONS**

RESOLUTION #18

YACHT BASIN FALL FLOWERS

MOTION BY TRUSTEE DEVOE, SECONDED BY TRUSTEE WILLIAMS WHICH STATES:

**WHEREAS**, the grand opening of the Canal Street Marketplace is scheduled for Saturday, October 8<sup>th</sup> and the events are being coordinated with NYS Canal Corporation; and

**WHEREAS**, the festivities will take place between the Marketplace and the Yacht Basin; now

**THEREFORE BE IT RESOLVED**, Fort Edward Village Board does hereby authorize The Garden Barn to prepare the Yacht Basin planters with mums and greens at a cost not to exceed \$250.00.

**All Ayes. Motion carried.**

RESOLUTION #19

ISSUE LETTER OF INTENT FOR PURCHASE OF SWEEPER

MOTION BY TRUSTEE DEVOE, SECONDED BY TRUSTEE CARPENTER WHICH STATES:

**WHEREAS**, the Fort Edward Village Board has been researching the purchase of RAVO 5i Street Sweeper along with specific attachments through Upstate Sweepers & Rentals; and

**WHEREAS**, Upstate Sweepers & Rentals has provided a quote for said purchase at a cost not to exceed \$194,000.00 and after the village attorney reviewed the June 12, 2013 Village of Williamsville bid, it has been determined that “piggybacking” off of this bid is allowable as per NYSGML S.5525c, Chapter 308; and

**NOW THEREFORE BE IT RESOLVED**, the Village Board of Trustees hereby authorizes Mayor Traver to issue Upstate Sweepers & Rentals a Letter of Intent for the purchase of a 2016 RAVO 5i street sweeper.

**All Ayes. Motion carried.**

**AUDIT OF BILLS**

A motion by Trustee Conlon, seconded by Trustee DeVoe to accept the Audit of Bills as follows:

<b>General Fund</b>	#3	13,917.52	<b>General Fund</b>	#3 PBA	7,323.02
<b>Water Fund</b>	#3	4932.92	<b>Water Fund</b>	#3 PBA	1,911.11
<b>Air Stripper</b>	#3	0.00	<b>Air Stripper</b>	#3 PBA	598.00
<b>Marketplace</b>	#3	1429.65	<b>Marketplace</b>	#3 PBA	0.00
<b>Water Fund</b>	#12 AP	7,900.00			

**OTHER BUSINESS**

HEALTH INSURANCE RENEWAL

Clerk Lyons gave an updated on the health insurance renewal. The village insurance representative, Denise Palyo, from Capital Financial, met with village employees to discuss the plans that are available upon renewal in September. Based on employee’s feedback, the village moved forward with the Blue Shield PPO-800 plan. Open enrollment took place and applications from all employees have completed the enrollment forms. This information has been sent to Denise. At this point, we allow Denise to move through the registration process with the carrier.

POLICE CAR PURCHASE

Financial Update

At the July meeting, the board moved forward with the purchase of the 2017 Ford Interceptor by passing a resolution authorizing the village to borrow the necessary money to purchase this vehicle. In addition, a short form SEQR was completed and it issued a negative declaration. On July 9<sup>th</sup> we published the required information in the Post Star and the 20 day wait period has since passed. Jeff Meyer has prepared the appropriate documents and sent them to the bank for their review. The bank has approved the documents and they are ready for the mayor and clerk’s signatures.

Vehicle Update

Chief Derway followed up with the vendor and was told the vehicle is in production. He is hoping it will be ready in one month.

MUNICIPAL PARKING LOT

Superintendent Etu said the parking lot at the village office will be repaved in September (date to be set). Around the second or third week of August the Town and Village will begin tearing out the parking lot. This should take about 2-3 weeks depending on what complications are found when the project begins. Mayor Traver said that he has spoken to Beth Gilles, the Assistant Director at the

Lake Champlain–Lake George Regional Planning Board and they will be able to cover a portion of the costs related to MS4 compliance (catch basins, stones, etc.). Superintendent Etu said they would get the cost of the basins to office. Mayor Traver said that it was ok to run these expenses through the village and we will work through the reimbursement process with LCLGRP.

#### WILLIAMS STREET

Mayor Traver asked if the office has verified that the PAVE NY money can be used to pave Williams Street. Clerk Lyons has spoken to Brian Kirch at NYS DOT Region 1 to clarify how PAVE NY money can be spent. She will follow up with him this week to confirm reimbursement is allowed for this project. Superintendent Etu stated that Williams Street will be repaved in conjunction with the municipal lot and should only take two to three days to prep.

#### SIDEWALK PROGRAM

Superintendent Etu said that the crew has about 5-6 weeks of work already scheduled out. Depending on how the repaving of the municipal parking lot and Williams Street goes, this is something that may be able to be done in October. Clerk Lyons stated that prior to moving forward with the sidewalk program, she will need to send out letters to homeowner's in the targeted area outlining their contribution cost towards the project.

#### SWEEPER UPDATE

Mayor Traver and Tom Wolfe updated the Board on the meeting with the street department and Upstate Sweepers & Rentals. This machine comes with a two year warranty and is much more than a sweeper. It has the ability to clean catch basins, power wash the sidewalks and sweep the streets; all of which will assist in meeting the requirements of MS4. The village is allowed to make this purchase by "piggybacking" onto the June 12, 2013 bid from the Village of Williamsville (see resolution #19 above). Tom further commented that the service of this vehicle is based on the number of hours it's been used. They report those hours to the vendor and the vendor then forwards a box to be used to service the vehicle. Upstate will come to the village and walk the department through the first service. Once the village issues a Letter of Intent to purchase the Ravo, Upstate will loan the village a sweeper to clean up the streets.

#### CANAL STREET MARKETPLACE

A discussion about the Marketplace was held including the location of light poles on the south side of the building. Brian McCarty will meet with the village crew and a representative of the Marketplace committee on Wednesday, August 3 at 5:30 pm to discuss work to be done. Trustee Williams brought up signs for the building. A sign that is consistent to the period of the building will need to be put up on the higher part of either end of the building, Trustee DeVoe said that the building will also need to put up a sign acknowledging the funding sources.

Trustee Williams gave a brief update on Locktoberfest which is being held on Saturday, October 8<sup>th</sup>. The committee has reached out to Taste of NY (who will help secure farm vendors), to the NYS Brewers association (who will help secure vendors for the Brewery Tent), and to I Love NY. The next committee meeting is scheduled for Wednesday, August 3<sup>rd</sup> at 5:30.

#### CODE ENFORCEMENT

Trustee DeVoe gave an update on the meeting with Trustee Conlon and Dave Armando where they discussed moving forward with bringing Code Enforcement back under village control, as well as discussing the potential costs associated with this (code manuals, laptop, cell phone). Trustee DeVoe said that making this change would keep the fees here in the village and help to streamline the process, making it easier for the applicant. Attorney Fuller previously emailed a memo to the trustees discussing this topic, providing feedback on the process. Attorney Stockwell said that they were unable to locate an inter-municipal agreement between the village and the county and suggested one last search of records to see what information exists pertaining to the village/county

working relationship as it relates to building and code enforcement. An update will be provided to the board at the September meeting.

PUBLIC COMMENTS

BRENDA FREEBORN

EAST STREET

The sign at the corner of East and Wing Street is dilapidated. Mayor Traver asked the street department to take this down.

CATHY RAE

BARTON AVENUE

Mrs. Rae asked the board for an update for Barton Avenue. Mayor Traver said that at this time the village crew's work schedule is full and as work is being scheduled we need to be prioritize what will be done and when. As stated earlier in the meeting, the crew is scheduled out until at least October. Trustee Williams further commented that the village has done research on Barton Avenue and determined that the original road has been extended twice, based on residents requests.

OTHER

Jeff Caprood informed the board that recently the pump at the Yacht Basin stopped working and the sewer district issued the village a bill for the new replacement pump. A discussion was held.

The trestle near the intersection of Broadway and Notre Dame was cleared of overgrowth. There are two sets of steps there. One is in good condition and the other is not. The street department roped the dilapidated section off. The property is owned by Kilmer's. Trustee DeVoe said she would have a conversation with Todd Kilmer.

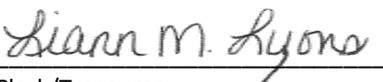
Trustee Williams asked about the broken section of stone wall on Broadway, across from the Irving Tissue parking lot. The street department said that they have some of the wall at the barn. A discussion was held.

Trustee DeVoe gave an update on the Safe Routes to School Project. MJ Engineering has identified specific locations in the target area that need to be addressed. The areas include: the wood fence at the corner to Marion/Beverly, a tree by Fishers on Marion Street, the area by the McCrea Hotel and the old O'Sick's store, and Case Street. A brief discussion was held.

There being no further public discussion or board comments, a motion by Trustee DeVoe, seconded by Trustee Carpenter was made to adjourn to executive session to discuss an Article 7 tax litigation.

There being no action taken in executive session, a motion to come out of executive session was made by Trustee Carpenter, seconded by Trustee DeVoe. There being no further discussion, a motion to close the meeting at 9:00 was made by **Trustee Carpenter**, seconded by **Trustee Williams**. All ayes. Motion carried.

Respectfully Submitted,



Clerk/Treasurer

Dated: 08/03/2016