

MAYOR TRAVER CALLED THE MEETING TO ORDER AT 7:00PM.

Roll Call	Trustee Williams, Trustee Carpenter, Trustee Boucher, Trustee Perry, Mayor Traver
Highway	Bryan Etu, Jeff Caprood
Police	Justin Derway, Dean Watkins, Tony Breeyear, Corbet Sullivan
Code	Dave Armando
Attorney	Matthew F. Fuller
Public	Jeanie Mullen, Jim Thatcher

THESE ARE NOT OFFICIALLY ADOPTED MINUTES AND ARE SUBJECT TO BOARD AND STAFF REVISIONS. ANY REVISIONS WILL APPEAR ON THE FOLLOWING MONTHS MINUTES AND WILL STATE SUCH APPROVAL OF SAID MINUTES.

MINUTES

A MOTION TO ACCEPT THE MONTHLY MEETING MINUTES FOR THE FOLLOWING DATES WAS MADE BY: Trustee Williams, SECONDED BY Trustee Carpenter.

Approval of Minutes				
	VB Monthly Mtg.	March 5, 2018	Budget Workshop	March 12, 2018
	VB Special Mtg.	March 21, 2018	Budget Workshop	March 14, 2018
	PB Monthly Mtg.	February 20, 2018	Budget Workshop	March 19, 2018
			Budget Workshop	March 20, 2018

ALL AYES. MOTION CARRIED.

REPORTS

A MOTION TO ACCEPT THE FOLLOWING MONTHLY REPORTS WAS MADE BY: Trustee Carpenter, SECONDED BY Trustee BOUCHER.

Clerk/Treasurer, Village Justice, Police Chief, Street and Water Department, Groundskeeper, Code Enforcement.

ALL AYES. MOTION CARRIED.

AUDIT OF BILLS

Accept the Audit of Monthly Bills

MOTION BY Trustee Conlon, SECONDED BY Trustee Carpenter.

Pay Before Audit #11		Audit #11			
General Fund	\$ 8,770.00	General Fund	\$ 28,282.39	Phase IV	\$26,499.65*
Water Fund	\$ 5,751.13	Water Fund	\$ 7,792.56	HUD	48.28
Air Stripper	\$ 902.53	Air Stripper	\$ 1,600.00		

ALL AYES. MOTION CARRIED.

RESOLUTIONS

RESOLUTION #101 OF 2017-2018

Annual Spring Flower Quote

MOTION BY Trustee Boucher, SECONDED BY Trustee Perry, WHICH STATES:

WHEREAS, in the Village of Fort Edward annually displays hanging baskets and flowers in the community during the summer and requested quotes for service from 6 vendors; and

WHEREAS, the quote included two bid options and are as follows: Bid #1: Grow and provide flowers for 25 hanging baskets for the Commercial District and Bid #2: Prepare/plant beds in Underwood Park, Yacht Basin and (2) whiskey barrels on East Street; and

NOW THEREFORE BE IT RESOLVED, after careful consideration the Fort Edward Village Board has chosen The Garden Barn for Bid #1 and Toadflax for Bid #2 to provide spring planting services for fiscal years 2018-2019 and 2019-2020.

ALL AYES. MOTION CARRIED.

RESOLUTION #102 OF 2017-2018

Collection of Water Rents, April 2018

MOTION BY Trustee Carpenter, SECONDED BY Trustee Perry, WHICH STATES:

WHEREAS, the Fort Edward Village Board does hereby authorize the Clerk/Treasurer to collect water rents in the amount of \$126,572.54 for the April 2018 billing period.

ALL AYES. MOTION CARRIED.

RESOLUTION #103 OF 2017-2018

Peddling & Soliciting Permit, Mr. Ding-A-Ling

MOTION BY Trustee Williams, SECONDED BY Trustee Boucher, WHICH STATES:

WHEREAS, the Fort Edward Village Board does hereby approve the Peddling & Soliciting permit for Mr. Brian Collis who operates Mr. Ding-A-Ling Ice Cream; and

WHEREAS, the approved days of operation are Monday - Sunday and the hours of operation are 11:00AM to 8:00PM from April to October; and

WHEREAS, the applicant will not be able to work in the Village of Fort Edward either day during Heritage Days in June or during Locktoberfest on Saturday, September 29, 2018.

ALL AYES. MOTION CARRIED.

RESOLUTION #104 OF 2017-2018

A resolution Authorizing the Transfer of Money within the General Fund

MOTION BY Trustee Williams, SECONDED BY Trustee Carpenter, WHICH STATES:

WHEREAS, the appropriation line known as Street Maintenance, A0.5110.400, was budgeted \$78,00 for the fiscal year 2017-2018 and as of March 2018, due to unbudgeted, unforeseen expenses, this line item is now close to being fully expended; and

WHEREAS, in June 2017, in the area of Center/Roger Street, emergency repairs to both the water and sewer infrastructure were required and as such the total cost to the Village is \$10,667.23; and

WHEREAS, in 2008 the Village entered into a contract with General Code for upgrading the Village code book and between now and then the project went dormant and now the Village is prepared to move forward with the completion of this project; and

NOW, THEREFORE BE IT RESOLVED, the Village Board does hereby authorize the transfer of money as stated above and detailed below; and

FROM ACCOUNT # (DEBIT)	ACCOUNT NAME	ACCOUNT TYPE	AMOUNT	TO ACCOUNT # (CREDIT)	ACCOUNT NAME	ACCOUNT TYPE
A0.1990.400	Contingent	Appropriation	24,000.00	A0.5110.400	Street	Contractual
A0.1990.400	Contingent	Appropriation	10,667.23	A0.5110.400	Street	Contractual
A0.1990.400	Contingent	Appropriation	2,745.00	A0.1670.400	Central Printing	Contractual
			\$ 37,412.23			

BE IT FURTHER RESOLVED, this resolution will take effect immediately.

ALL AYES. MOTION CARRIED.

RESOLUTION #105 OF 2017-2018

The Solomon Northup Legacy Partners Cities Union

MOTION BY Trustee Williams, SECONDED BY Trustee Boucher, WHICH STATES:

WHEREAS, Solomon Northup was born a free-citizen on July 10, 1807 in Schroon, Essex County, New York to Minutes and Susanna; and

WHEREAS, from 1808 to 1816, a young Solomon Northup was raised by his parents and educated while living in Hebron, Washington County, New York, as they worked on homesteads of the slaver families Clark Northup and John Holmes Northup; and

WHEREAS, in 1816, parents Minutes and Susanna removed to Kingsbury and in 1818, then removed to Fort Edward, Washington

County, New York to raise young Solomon Northup and his brother Joseph; and

WHEREAS, on December 25, 1828, Solomon Northup married Anne Hampton of Sandy Hill and lived at Old Fort House in Fort Edward for nearly two years; and

WHEREAS, from Spring 1830 to 1834, Solomon and Anne Northup moved to Kingsbury, Washington County, New York, where they lived on a farm and raised their daughters Elizabeth and Margaret; and

WHEREAS, in 1834 to 1841, for nearly seven years, Solomon and Anne Northup removed to and worked in Saratoga Springs, Saratoga County, New York, becoming parents to their third child, Alonzo; and

WHEREAS, in late March 1841, having met his captors Brown & Hamilton at the Eagle Tavern in Saratoga Springs, Solomon agreeably departed with them for work in a circus at New York City and then traveled onward to Washington City where he would be sold into slavery in early April 1841; and

WHEREAS, on January 4, 1853, after nearly twelve years, Solomon regained his freedom from slavery in Louisiana, and returned to his family on January 22 at Glens Falls, Warren County, New York; and

WHEREAS, on July 15, 1853, after nearly six months upon return to New York, and Solomon having recounted his recollections of slave life on the plantations of Louisiana to editor David Wilson of Hebron, NY, penned the slave narrative *Twelve Years A Slave* published by the firm Derby & Miller at Auburn, Cayuga County, New York, and the book having sold more than 17,000 copies in the first five months of publication; and

WHEREAS, after having visited the State of Vermont after Emancipation Proclamation in 1863, Solomon's whereabouts thereafter remains unknown, and his death having been memorialized at Baker Cemetery, Hudson Falls, Washington County, New York, in 2014, where he wished to rest beside his father; and

NOW THEREFORE BE IT RESOLVED that the municipalities of Schroon, Essex County, NY; Hebron, Washington County, NY; Kingsbury, Washington County, NY; Fort Edward, Washington County, NY; Saratoga Springs, Saratoga County, NY; Glens Falls, Warren County, NY; Auburn, Cayuga County, NY; and Hudson Falls, Washington County, NY, forever be united as Partner Cities to commemorate and celebrate the life and legacy of Solomon Northup and work in unison as set forth by the mutually agreed Letter of Agreement, toward the establishment of a future New York Northup Trail.

ALL AYES. MOTION CARRIED.

RESOLUTION #106 OF 2017-2018

Renewal of the Annual Highway Work Permit Between the Village of Fort Edward and NYS Department of Transportation
MOTION BY Trustee Perry, SECONDED BY Trustee Carpenter, WHICH STATES:

WHEREAS, the Village of Fort Edward is a municipality in New York and from time to time, the Village Street Department may need to conduct activities and operations upon highways and/or within right-of-ways controlled by the State of New York; and

WHEREAS, as detailed on Perm 1, the State of New York requires municipalities to execute an Undertaking (entitled "UNDERTAKING for the benefit of The New York State Department of Transportation in Connection with Work Affecting State Highways") once every twenty (20) years; and

WHEREAS, the Undertaking was executed on May 1, 2017 via resolution #80 of 2016-2017 and according to NYS DOT standards the Undertaking will not need to be renewed until May 1, 2027; and

NOW, THEREFORE BE IT RESOLVED, the Village Board of Trustees authorizes Bryan Etu, DPW Superintendent, to execute the required PERM 1 forms and any other documents pertaining to said renewal.

ALL AYES. MOTION CARRIED.

RESOLUTION #107 OF 2017-2018

Facility Use Permit, FE Youth Softball Organization
MOTION BY Trustee Boucher, SECONDED BY Trustee Williams, WHICH STATES:

WHEREAS, the Fort Edward Village Board does hereby acknowledge receipt of the Facility Use Permit and supporting documentation from the Fort Edward Youth Softball organization; and

NOW THEREFORE BE IT RESOLVED, the Fort Edward Village Board does hereby grant the Youth Softball organization, permission to use the Fort Edward recreation fields located at Mullen Park.

ALL AYES. MOTION CARRIED.

RESOLUTION #108 OF 2017-2018

Approve Technical Service Change Order #1, Phase IV Safe Water Improvement Program Water Main Replacement & Sewer Separation Project

MOTION BY Trustee Perry, SECONDED BY Trustee Williams, WHICH STATES:

WHEREAS, the Fort Edward Village Board does hereby acknowledge receipt of a Technical Service Change Order (TSCO #1) from Chazen in the amount of \$26,499.65 for the Phase IV Safe Water Improvement Program Water Main Replacement & Sewer Separation Project; and

WHEREAS, the details for said TSCO #1 is outlined in the Chazen letter dated December 14, 2017; and

NOW THEREFORE BE IT RESOLVED, the Fort Edward Village Board does hereby approve this TSCO #1 and payment will be made using funds from the Cumberland Farms settlement money the Village received in October 2014.

ALL AYES. MOTION CARRIED.

RESOLUTION #109 OF 2017-2018**

Approve the Purchase of a 2017 Ford F-350 Pick-up for the Village Highway Department

MOTION BY Trustee Boucher, SECONDED BY Trustee Perry, WHICH STATES:

WHEREAS, the Village of Fort Edward is in need of replacing a vehicle in the DPW department; and

WHEREAS, the Village received four (4) proposals for consideration from the following business

Carmody Ford	\$40,915.00
AutoSaver Ford	\$42,150.00
G-Stone Motors, Inc.	\$42,387.84
Heritage Automotive Group	\$49,614.31

NOW THEREFORE BE IT RESOLVED, the Fort Edward Village Board does hereby approve the purchase of a new 2017 Ford F-350 Styleside pickup 4x4 to replace the 2011 Ford F-350 from Carmody Ford, at a cost not to exceed \$40,915.00; and

BE IT FURTHER RESOLVED, upon receipt of the above stated vehicle, the Clerk/Treasurer is authorized to make payment in full through the pay before audit process; and

BE IT FURTHER RESOLVED, the Clerk/Treasurer is directed to submit all supporting documentation to NYS on or before May 10, 2018 for reimbursement using CHIPS money.

ALL AYES. MOTION CARRIED.

There being no further new business, a motion was made by Trustee Williams and seconded by Trustee Carpenter to set a SPECIAL MEETING on April 12th @ 5:30 PM to adopt the budget. All ayes. Motion carried.

OTHER BUSINESS

CDBG PHASE IV/CHAZEN, CT MALE, AMERICAN EVERGREEN

Ricky Adams (in an email dated 03/30/18)

American Evergreen has started back up. The only work remaining for the project is within Liberty Street. Work on Liberty Street includes water, sanitary, and storm sewer installation, and then re-paving. As of this morning, the northern side of Liberty Street is excavated as the contractor is installing the water main. The contractor intends to have the entire water main installed today, and then backfilled, pressure tested, chlorinated, and complete by the middle of next week. Starting next week, the contractor will excavate the southern side of Liberty Street and begin installing the storm and sanitary mains. Storm and sanitary sewer installation is planned to be completed by the second week in April. Paving all of Liberty Street will occur immediately after the utilities are installed and backfilled. Substantial Completion is planned to be on May.

Jim Thatcher, CT Male

Phase 4 water line work has resumed on Liberty Street, the last component of the Project before final payments and close out of the 2015 CDBG Program award that is paying for this work. Jim Thatcher will conduct additional prevailing wage interviews of workers this week or next before the work wraps up.

Also, There is currently room in the "soft cost" side of the grant budget (Admin and Engineering) for an additional \$13,000 to be transferred to

engineering, if that amount is unused by the Contractor for “hard” construction costs. This transfer would help cover the engineering Change Order passed by the Board earlier in this meeting. The Village needs to wait until all hard construction costs are settled before submitting a budget modification to the State if there are funds remaining that could be transferred to engineering, but the possibility exists under the current known costs for the water line portion of the Project.

Mayor Traver updated the new trustees about the sewer line running through Irving Tissue’s property. Project cost, approx. \$5.3 which is water/sewer combined with approx. \$1.3 of that being the water. More funding needs to be secured. Approx. cost to the village, \$100k.

HAZEN MS4 PROCESS

MS4 Annual Report Update

Ricky Adams (Email dated 03/30/18)

We have completed the front end, general, items but specific quantities and items are still needed so we can complete a draft report. The highway/water department is up to date. We will contact them directly and setup a meeting to get the remaining items needed. We are on schedule to meet the DEC deadline. Similar to last year, once the draft report is completed I will coordinate with your office to ensure the comment period requirements are met. The new schedule is as follows:

April 6:	<i>Draft Annual Report Completed</i>
April 11:	<i>Draft Annual Report Comment Period begins</i>
May 11:	<i>Draft Annual Report Comment Period ends</i>
May 11 – May 16:	<i>Make any final changes based on comment period</i>
May 16:	<i>Final Annual Report submitted to DEC</i>
June 1:	<i>DEC Deadline</i>

DEPARTMENT OF PUBLIC WORKS/SWEEPER

Highway Department reported to the board that street sweeping started Monday, April 2 2018.

** DEPARTMENT OF PUBLIC WORKS /QUOTES FOR VEHICLE

Board discussion and passed resolution in new business, Resolution #109.

Updates

CABLE FRANCHISE RENEWAL

Kevin Egan (Email dated 03/25/18)

Good afternoon Liann and thank you for your comments. There are two items that I did want to comment on, and the remainder will require review.

- 1. Item 5 below, regarding 10.5 I can agree to have the clause stricken.*
- 2. Item 6, I cannot include the Internet in the agreement. I will check with our Government Sales Team, to reach out to you, and see what the best solution they can provide, including a WiFi hotspot that can be added to your existing service.*

The remaining items I will take to our franchise team for review and comment. We are making progress, hopefully, we can resolve prior to your meeting.

Marketplace Internet Connection: Pete Williams mentioned they are still looking into the boosters, jet packs for the marketplace. Matt Fuller is reviewing.

HAZEN/140 BROADWAY

Michael Clark (Email dated 03/28/18)

Michael Clark spoke with Randy Bascomb of R&B Construction regarding the rubber membrane on the overhang which was installed. They will make a trip to troubleshoot and repair any seam which may be leaking. Mike will meet them onsite at the same time to inspect the condition of the gunite work after its first winter. Mike expects this work to occur by mid-April.

CANAL STREET MARKETPLACE

Jim Thatcher

Jim updated the board regarding the Canal Street Marketplace final payment request. Jim is preparing an amendment to the costs submitted as they did not match the work plan. Once these amendments are complete, he will process the final payment request.

PHASE V/INCOME SURVEY

Jim Thatcher, CT Male

Jim sent out survey letters to Cooper St, Prospect St, and Grove St. for the Village CDBG Phase V Project. Jim will also target McCrea St, River St, and Brightwood with a mailing of the same income survey. As surveys are mailed back to the Village office, they will be collected and given to Jim.

LOCAL DEVELOPMENT CORPORATION

Jim Thatcher, CT Male

Jim informed the board that a grant application for electrical upgrades to the train station was submitted last Friday, 3/30/18.

CDBG/ PHASE IV

River Street Bank

Complaints have been coming in from residents regarding the bank up on the point. From Brown's lane to the Point, there is erosion. The Mayor requested pictures from the DPW department.

GENERAL ELECTRIC AIR STRIPPER

Mayor Traver updated the new Trustees on where we stand with the GE Air Stripper as far as our involvement in maintaining the Air Stripper. Effective February 10, 2018 the Village turned over maintenance of the building to GE, who has outsourced to O'Brien & Gere.

231 BROADWAY

Dave Armando touched on the issue with the mold complaint for this property. All mold reports were sent off to OPDD for review.

A motion to enter into executive session at 8:00pm to discuss the ongoing contract negotiations for the Police Department was made by Trustee Perry, seconded by Trustee Carpenter. All ayes. Motion carried.

A motion to come out of executive session at 9:15pm was made by Trustee Carpenter, seconded by Trustee Williams. All ayes. Motion carried.

There being no formal business taken during executive session and no further business, a motion to adjourn the meeting at 9:15pm was made by Trustee Carpenter, seconded by Trustee Williams. All ayes. Motion carried.

Respectfully Submitted,

Janelle Rose, Deputy Clerk

Dated: April 3, 2018